



## GC21 TRAINING REGISTRATION

<b>Surname:</b>		<b>First Name:</b>	
<b>Position Title:</b>			
<b>Organisation:</b>			
<b>ABN Number:</b>		<b>Purchase Order No / Cost Centre</b>	
<b>Billing Address:</b>			
<b>State:</b>		<b>Postcode:</b>	
<b>Telephone (W):</b>		<b>Mobile:</b>	
<b>Fax No.:</b>		<b>Email:</b>	
<b>Course:</b>	<b>GC21 Training course \$600 (inc GST)</b>		
<b>Course Date:</b>			
<b>Do you have any special requirements?</b>	Dietary:	Physical:	

I understand and accept the payment and cancellation policy below:

<b>Supervisor's Signature:</b>		<b>Date:</b>	
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### Payment & Cancellation:

- Cancellations should be made more than 10 working days from the commencement of the course, otherwise the organisation will be charged.
- Should the registered person be unable to attend, a substitute may attend.
- Department of Finance and Services may cancel courses where there are insufficient registrations. We will endeavour to give a minimum of 5 working days notice.

### Fax or email your completed form to:

GC21 Registrations Fax: 02 9372-8077

Email: [ebs\\_training@services.nsw.gov.au](mailto:ebs_training@services.nsw.gov.au) Procurement Services, NSW Procurement, Department of Finance and Services, Level 10 East, McKell Building, 2-24 Rawson Place, Sydney 2000