

Procurement Certification Training Program

Level 4: Advanced Diploma of Government (Procurement and Contracting)

Goods and services procurement is a key strategic management function for NSW Government. This is underscored by the Government's focus on procurement savings.

The Procurement Certification Training Program is designed to develop procurement capability throughout government. The program comprises courses that are graduated from foundation procurement knowledge to strategic procurement.

LEVEL 4:

Level 4 Strategic Procurement and Contract Management comprise three modules, each of three days attendance, plus workplace assessment assignments for each module.

Strategic procurement is the process of planning, implementing, evaluating and controlling strategic and operating procurement decisions, such that all activities of the procurement function are consistent with the organisation's strategic goals.

COURSE CONTENT

Module A: Strategic Procurement Planning
Module B: Coordinating Strategic Procurement
Module C: Strategic Contract Management

COURSE OUTCOMES

By the end of this course attendees will have knowledge of:

Module A:

- The procurement context
- Strategic procurement planning
- Constructing a business case
- Managing strategic risk

Module B:

- Understanding the market
- Conducting procurement - methodology & strategy
- Developing strategic networks
- Managing probity in procurement
- Strategic negotiation

Module C:

- Contract management
- Performance management
- Finalising and reviewing contracts

BENEFITS TO YOUR ORGANISATION

- Strategic procurement practitioners
- In terms of agency accreditation, procurement staff certified to PCT Level 4
- The professionalisation of procurement staff who are eligible to be awarded an AQF Advanced Diploma in Government (Procurement and Contracting) and professional memberships

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BENEFITS TO YOU

- The opportunity to learn with procurement colleagues from across the NSW public sector
- Confidence to manage procurement and contracting
- The opportunity to obtain a nationally recognised procurement qualification: Advanced Diploma of Government (Procurement and Contracting)
- The opportunity to have professional memberships and recognition

COURSE SCHEDULE & COSTS

Please visit www.nswprocurement.com.au to view the course fact sheets. To register your interest, obtain course costs or additional training information, call IPAA (Institute of Public Administration Australia) on 02 9228 5225 or visit www.nsw.ipaa.org.au



Procurement
Government Services

A division of the Department of **Finance & Services**

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FURTHER INFORMATION

For further information or to obtain a copy of the Contract Guide, please contact the Client Support Centre.



1800 679 289



www.nswbuy.com.au
www.nswprocurement.com.au



nswbuy@services.nsw.gov.au