



Procurement
Government Services

BUYER INFORMATION

The 2011 Guide to Purchasing from State Contracts

A division of the Department of **Finance & Services**



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Government Services

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FURTHER INFORMATION

For further information or to obtain a copy of the Contract Guide, please contact the Client Support Centre.



1800 679 289



www.nswbuy.com.au
www.nswprocurement.com.au



nswbuy@services.nsw.gov.au

FORWARD

Welcome to the 2011 edition of the Guide to Purchasing from State Contracts.

The guide provides an easy to use format to find information on goods and services available from State Contracts. NSW Procurement arranges State Contracts that are single supplier contracts or panel arrangements on behalf of the State Contracts Control Board.

With over 70 State Contracts, there are more than 100,000 goods and services with competitive prices available to all NSW Government agencies, State Owned Corporations and eligible customers.

The goods and services available range from commonly used items such as paper, laptops, motor vehicles to less common ones such as health screening and floor coverings.

If your organisation is not registered to buy from a State Contract, I encourage you to complete and submit the application form available at www.nswbuy.com.au

Anne Skewes
Deputy Director General
Government Services Division

BENEFITING THE PUBLIC SECTOR

State Contracts are the principal method of purchasing for Government agencies across New South Wales.

The contracts are established under the authority of the State Contracts Control Board (SCCB), a statutory body established under the Public Sector Employment and Management Act 2002. The SCCB is responsible for the supply and disposal of goods and services for the public sector service.

NSW Procurement is the operational arm of the SCCB and its team of specialists has a central role in advising and reviewing processes with the aim of helping to maximise savings through negotiating price reductions, enhanced product range and increased quality in supplier contract performance.

WHO IS ELIGIBLE TO PURCHASE FROM STATE CONTRACTS

The following list (extracted from Public Sector Employment and Management (Goods and Services) Regulation 2010) covers all eligible customer categories:

Community non-profit organisations

Does not include an industry association or similar body the activities of which are intended to promote the interests of a particular industry or sector of an industry.

Public body includes the following:

- (a) a government trading enterprise (including a State owned corporation)
- (b) a public or private hospital (including a local health district)
- (c) a local government agency
- (d) a charity or other community non-profit organisation
- (e) a public or private school or a college or university
- (f) a public authority of this State, the Commonwealth or any other State or Territory
- (g) a public authority of any other jurisdiction (but only if it carries on activities in this State)
- (h) a contractor to public authority (but only in respect of things done as such a contractor)

All customers must be officially registered with NSW Procurement before they can purchase from State Contracts.

Note: The above list is applicable to most State Contracts, however, there may be variations to this, depending on the scope of the contract

NEW CUSTOMER REGISTRATION

Eligible NSW Procurement customers must be officially registered with NSW procurement before they can take advantage of the savings on products and services offered through State Contracts.

The registration process is simple and efficient. Just visit www.nswbuy.com.au and complete the electronic form available online.

Once approved, you will be advised of your NSWBUY Identification Number. This number allows you to purchase from State Contracts.

Phone 1800 679 289 if you have any problems completing your application form or if you wish to check your registration status.

PURCHASING FROM STATE CONTRACTS

Once you are registered with NSW Procurement, you can purchase goods and services available through State Contracts.

Where appropriate, NSW Procurement encourages all buyers to purchase through smartbuy[®] however you can also place your order direct with the supplier, quoting your NSWBUY Registration Number and the relevant State Contract number.

Phone the NSW Procurement Client Support Centre on 1800 679 289 if you require any assistance with ordering from a State Contract or for further information..

Placing an order through smartbuy[®]

Registered customers have the added advantage of using smartbuy[®], the NSW Government's electronic marketplace.

Simply visit www.nswprocurement.com.au/buy-online.aspx, complete the e-form in the buyers section and submit.

Once confirmation of the online application is received back from your organisation's authoriser, a Log In and User ID will be generated to allow you access to the Search and Browse facility of smartbuy[®]. The Search and Browse facility allows you to view the goods and services listed and compare prices before placing an order.

If you would like to take advantage of the smartbuy[®] training or wish to find out how you can use the smartbuy[®] portfolio of tools to streamline your procurement activities, phone 1800 679 289.

Placing a manual order

1. **Prepare Purchase Order Information**
 - Contract Number and Name (e.g. C100 - Contingent Workforce)
 - Name and address of Supplier and Customer
 - NSWBUY Identification Number (If you are unsure if you are a registered buyer with a NSWBUY Identification Number, contact the Client Support Centre on 1800 679 289 or email nswbuy@services.nsw.gov.au)
 - Customer's Purchase Order Number
 - Date of order and delivery
 - Additional information, such as description of services, quantity and price
2. **Place an order with supplier via phone, fax, email or your ERP system**

USING PROCUREMENT WEB SITES TO ASSIST WITH PURCHASING

www.nswbuy.com.au

www.nswbuy.com.au is designed to provide user friendly access to information on State Contracts. Twelve product categories make it easy to explore the range of products and services purchasable through State Contracts. Please note that purchasing is not available through this website.

The site provides links to smartbuy®, the NSW Government's electronic market place and also to the NSW Procurement's corporate website www.nswprocurement.com.au

www.nswprocurement.com.au

The Government Procurement website - www.nswprocurement.com.au - is a sister site to the nswbuy website that provides customers with access to a wide range of NSW Government Procurement information on policy, support services and solutions. The site is designed for anyone seeking information on government procurement which includes:

- Procurement policy and frameworks
- Tenders
- Online Buying
- Procurement Training
- Construction
- Consultants

www.nswprocurement.com.au also offers a direct link to www.nswbuy.com.au to access products and services available through State Contracts.

SUPPLIER MANAGEMENT FEES

This fee is payable by suppliers appointed to State Contracts arranged by the State Contracts Control Board (SCCB) and has been set at a maximum of 2.5% of the contract value of goods and services sold. The average management fee is 1.4%.

The management fee funds the ongoing administration and management of the SCCB's rolling contracts program as well as other commercial, business development and statutory obligations. It also provides a contribution toward corporate overheads and returns a dividend to Government in financial, savings, industry development and social benefit terms.

Management Fee is paid by suppliers to NSW Procurement on a regular basis. It is not paid by the purchasing agency. Prices obtained through the tender process continue to be extremely favourable when compared to generally available wholesale, trade and retail prices.

GETTING THE BEST VALUE FROM STATE CONTRACTS

Here are some tips to help you secure best value for your agency or business when purchasing through State Contracts.

- Customers are encouraged to use the smartbuy® facility as it provides the opportunity to search and browse through catalogues, allowing you to compare prices and overall value for your business before making a purchase.
- The prices listed in smartbuy® are the maximum prices that can be charged per item. In many instances volume discounts and other concessions are available and you should enquire with the supplier if there is an opportunity for a better price on the item or items you are considering to purchase.
- Products available often offer added value such as extended warranty, maintenance agreements, free delivery, quality assurance guarantees and discounts for early settlement of accounts. Check the individual State Contract Guide or supplier for details.

The team at NSW Procurement Client Support Centre are at hand to provide advice and assistance to you in obtaining the best value from your State Contract purchase. Phone 1800 679 289.

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EDUCATIONAL SUPPLIES

No.	State Contract Name
1006	<p>WORKPLACE SUPPLIES</p> <p>This contract provides a comprehensive range of products in the following categories:</p> <ul style="list-style-type: none"> • General Office Suppliers • Copy Paper • Toner & Inkjet Cartridges • Educational Supplies • Janitorial • Kitchen and Canteen • Environmentally Friendly Products • Office Furniture • Department of Education & Training (DET) Furniture <p>The contract has combined a huge selection with an efficient distribution system. Ease of use including access through smartbuy® nswbuy catalogue.</p>
1982	<p>SUPPLY AND INSTALLATION OF RAIN WATER TANK SYSTEMS</p> <p>The Rain Water Tank Systems contract provides a range of rain water tank systems to assist agencies in the harvesting of rain water and achieving genuine environmentally sustainable solutions. Polyethylene and treated steel tanks of varying capacities are available. As the suitability of the type of capacity and tank may vary due to site location, customers are encouraged to initially consult with the service providers to determine the system that best suits their needs prior to requesting a quotation.</p>
1890	<p>SUPPLY AND INSTALLATION OF SOLAR POWER SYSTEMS</p> <p>The Solar Power Systems contract provides a range of 1 kW to 5 kW solar power generation systems to assist agencies to provide sustainable energy solutions. Because there are a variety of systems and configurations, customers should consult with the service providers to determine the system that best suits their needs and request quotations on an installation by installation basis.</p>
800200	<p>SUPPLY OF SPORTING EQUIPMENT</p> <p>Developed in response to demand from education and training agencies. Provides a range of quality sporting equipment and products designed primarily to meet Department of Education and Training requirements but open to all eligible State Contract customers.</p>



FOOD

No.

State Contract Name

801

FOOD SERVICES

One of the most utilised State Contracts, developed in direct response to needs by major agencies, health and education providers and correctional facilities. Products are available in the following categories:

- Grocery items (shelf stable, chilled and frozen) and bottled drinking water
- Juice
- Bacon, ham and smallgoods
- Fresh and prepared fruit and vegetables
- Carcass, fresh and processed meat and poultry
- Bread and bakery products
- Milk and dairy products
- Water and dispensing equipment (Bulk water and dispensing equipment)

Ease of use including access through smartbuy® nswbuy catalogue.

1006

WORKPLACE SUPPLIES

This contract provides a comprehensive range of products in the following categories:

- General Office Supplies
- Copy Paper
- Toner & Inkjet Cartridges
- Educational Supplies
- Janitorial
- Kitchen and Canteen
- Environmentally Friendly Products
- Office Furniture
- Department of Education & Training (DET) Furniture

The contract has combined a huge selection with an efficient distribution system. Ease of use including access through smartbuy® nswbuy catalogue.

1379

PROVISION OF PRE-PREPARED MEALS

Core products include standard meals (at least 45 varieties per contractor) including beef, chicken, pork, lamb, fish, seafood and vegetarian. Wide variety soups and desserts. A range of non-core products is also available. Guidelines developed in close consultation with industry, and all suppliers are HACCP certified.



FUEL & TRANSPORT

No.	State Contract Name
352	<p>LUBRICATING OILS AND GREASES</p> <p>Provides a range of products including engine oils (for petrol and diesel engines, tractors, 2 stroke mowers and 2 stroke marine engines), automotive gear, industrial gear, hydraulic, rotary, circulating, metal working, pharmaceutical, form release, agricultural spray, chain and bar, rock/drill and slipway, open gear, transmission fluid, tractor fluid, petroleum jelly and various greases.</p>
366	<p>BULK FUEL AND ASSOCIATED PRODUCTS</p> <p>Much of the demand for bulk fuel comes from the three largest transport providers: State Transit Authority; RailCorp and Sydney Ferries. Other agencies, jurisdictions (QLD & ACT) and eligible customers can also take advantage of this contract.</p> <p>Products available:</p> <ul style="list-style-type: none"> • Bulk diesel • Bulk unleaded petrol • Aviation fuel • Bulk alpine fuel
367	<p>TYRES AND ANCILLARY SERVICES</p> <p>Provides supply and delivery of all major tyre categories statewide. Ancillary services include fitting, balancing, wheel alignment, repairs, disposal and provision of some emergency services for commercial vehicles.</p>
370	<p>CARD FUEL & ASSOCIATED SERVICES</p> <p>This contract includes the supply of fuel and other services purchased with fuel cards from retail services stations in NSW and participating jurisdictions (QLD & ACT)</p> <p>Hundreds of customers including government agencies, education providers, hospitals and not-for-profit organisations are benefiting from the lower fuel costs with average savings of approximately 5 cents per litre.</p> <p>Products available:</p> <ul style="list-style-type: none"> • Unleaded petrol • Ultra low sulphur diesel • Premium unleaded petrol • Liquefied Petroleum Gas (LPG) • Biofuel (10% ethanol blend petrol E10) • Other products such as car wash, auto care items and shop items
630	<p>COURIER DELIVERY SERVICES</p> <p>Provides Sydney CBD/Metropolitan, NSW intrastate, interstate, pre-paid satchels (NSW-wide and Australiawide) and international delivery services. Full range of delivery times from high priority to routine economy services. Includes additional freight categories for special requirements such as: items requiring security seals, computers and other delicate equipment.</p>

FUEL & TRANSPORT - Continued

No.	State Contract Name
653	<p>ACQUISITION OF MOTOR VEHICLES</p> <p>One of the most utilised State Contracts. Recent improvements to the purchasing process mean increased variety within vehicle categories, capped pricing and a six month committed-volume RFQ arrangement resulting in greater savings for Government agencies and adaptability to the changing market place. Contract covers passenger vehicles, sport utility vehicles, light commercial vehicles and heavy commercial vehicles. Also vehicles offering reduced Greenhouse emissions. Clients that use StateFleet's Fleet Management Services should contact StateFleet for all enquiries. Phone: 9372 7729.</p>
4005	<p>PROVISION OF COMPULSORY THIRD PARTY (CTP) GREEN SLIP INSURANCE</p> <p>Provides CTP Green Slip Insurance. CTP insurance provides compensation for other people injured (third parties) in an accident when the person driving the vehicle is at fault. Green slips can be purchased through this contract and processed through:</p> <ul style="list-style-type: none">• Fleet Management companies or Motor Vehicle dealers• Online via: www.qbe.com/australia/ctp/index.html
702185	<p>VEHICLE DISPOSAL (METROPOLITAN AND REGIONAL)</p> <p>Provides disposal of all vehicles in the Sydney and major regional areas. Various levels of detailing are also available at very competitive rates. The sale of Government only vehicles ensures higher returns for clients.</p>



HARDWARE & CONSTRUCTION

No.	State Contract Name
278	<p>ELECTRICAL / GAS AND PRESENTATION EQUIPMENT</p> <p>Comprehensive range of product lines from heaters to kitchen and laundry appliances, audio and visual presentation equipment to commercial appliances. Over 20 electrical suppliers. Product categories covered are:</p> <ul style="list-style-type: none"> • Heating Appliances • Major Kitchen Appliances • Laundry Appliances • Floor Cleaning Appliances • Hand Dryers • Water Dispensers • Audio Visual Equipment • Office and Presentation Equipment • Small Appliances • Commercial Appliances
295	<p>FLOOR COVERINGS AND WINDOW FURNISHINGS</p> <p>Provides supply, delivery and installation of floor coverings (carpet, carpet tiles, resilient flooring, matting) and blinds and awnings and associated accessories. A comprehensive range of qualities, styles and finishes including woven, tufted, bonded, PVC, rubber, linoleum and fabric and timber blinds, aluminium and fabric awnings are available. Large choice of suppliers.</p>
500	<p>INDUSTRIAL, CONSTRUCTION AND ELECTRICAL HARDWARE</p> <p>Provides products within the following categories: Electrical Hardware, Construction Materials, Plumbing Hardware, Hand Tools, Power Tools, Paint & Protective Coatings, and Safety & Protective. These products are provided by a combination of suppliers that provide the broad range of hardware. One supplier (Bunnings) offers a retail convenience facility providing easy access to hardware purchasing via an account card or trade card.</p>



HEALTH & HYGIENE

No.	State Contract Name
217	PATIENT REQUIREMENTS (PRESSURE MANAGEMENT DEVICES) Pressure Management Devices such as mattresses, overlays, cushions, operating theatre and other products. Rental of equipment also available.
217A	MEDICAL FURNITURE (GENERAL WARD BEDS) This contract is arranged on behalf of the State Contracts Control Board by Health Support Services (HSS) and covers a range of beds and mattresses for clinical use. Products in this category: <ul style="list-style-type: none"> • General Ward Beds • Bariatric Beds • Critical Care Beds • Hi Lo Beds • Community Home Use Beds • Mental Health Beds • Birthing Beds • Foam Mattresses • Powered Pressure Redistribution Support Surfaces • Bassinets • Rental of Beds and Mattresses
218	INTRAVENOUS ADMINISTRATION EQUIPMENT Provides blood infusion sets; solution sets; burette infusion sets - straight hub, self-sheathing and with injection port; small vein sets; mid and PICC lines.
250	CONTINENCE AND SEXUAL HEALTH PRODUCTS Range of adaptors, urine collection bags and hangers, rectal and urethral catheters, bed linen protection items, sanitary items and sexual health products.
252	DENTAL CONSUMABLES AND SUNDRY ITEMS GENERAL Comprehensive range of dental consumables and non-consumables.
259	SURGICAL DRESSINGS Comprehensive range of surgical dressings and bandages.
264	WOUND CARE PRODUCTS Comprehensive range of wound dressings for general purposes and bandages for compression therapy.
265	ELECTROMEDICAL ELECTRODES AND ACCESSORIES Comprehensive range of electromedical electrodes products and accessories.
313	MEDICAL GASES (BULK AND COMPRESSED), INDUSTRIAL GASES AND REFRIGERANTS AND HOME OXYGEN SERVICE Medical gases, industrial gases and refrigerants and home oxygen services.
318	RESPIRATORY CONSUMABLES AND MEDICAL GAS EQUIPMENT Masks, oxygen and cardiopulmonary resuscitation equipment. Suction devices, adaptors, regulators and flowmeters.
439	MISCELLANEOUS MEDICAL AND SURGICAL DEVICES Range of miscellaneous devices including ID bands, blood pressure cuffs, tourniquets, medical related instruments, and miscellaneous items.

HEALTH & HYGIENE - Continued

No.	State Contract Name
491	X-RAY MEDICAL IMAGING FILM, PROCESSING CHEMISTRY AND ASSOCIATED EQUIPMENT Provides an extensive range of medical x-ray and recording film, laser imaging system, cassettes, screens, processors and chemical mixers.
622	BURIAL OF DECEASED PERSONS WITHOUT MEANS Providing for the local removal and long haul transfer, and burial/cremation of deceased persons without means. Strict contractual conditions ensure high standards must be met throughout the handling process. A large number of suppliers cover the state to ensure quick, fast and effective service for the NSW Department of Health, the Department of Justice & Attorney General and other approved organisations.
637	UNIFORMS FOR NSW HEALTH PERSONNEL Range of uniforms and accessories for clinical and non-clinical staff and sectors outside of the health environment. Fully registered for tax deductibility.
646	LABORATORY CONSUMABLES Comprehensive range of laboratory consumables.
689	NEEDLES, SYRINGES Comprehensive range of needles and syringes and associated equipment.
694	SURGICAL SUTURES Comprehensive range of absorbable and non-absorbable surgical sutures in a range of materials and sterile surgical tape.
715	LINEN ITEMS, GENERAL Provides extensive list of items including all bed linen, operating theatre garments, theatre greens, laundry bags and drawsheets.
902	PHARMACEUTICALS Extensive pharmaceutical prescription lines, also sunscreens, skin cleansers and hand lotions from over 30 pharmaceutical suppliers.
904	INTRAVENOUS AND IRRIGATING SOLUTIONS Provides intravenous fluids, irrigating solutions, peritoneal dialysis fluids and parenteral nutrition products.
914	ANAESTHETIC CONSUMABLES Provides a range of products associated with anaesthesia.
915	OPERATING THEATRE CONSUMABLES Provides a range of products used within the operating theatre environment.
918	RADIOPHARMACEUTICALS FOR NUCLEAR MEDICINE Provides a range of radioactive and non-radioactive agents for use in nuclear medicine.
919	CONTRAST MEDIA Provides a range of products that are utilised in the fields of radiography and medical imaging.
920	STERILISATION CONSUMABLES The Sterilisation Consumable State Contract provides a range of consumables for use in the sterilisation of medical products to assist hospitals and Health Care facilities.
921	PERITONEAL & HAEMODIALYSIS CONSUMABLES Provides a range of peritoneal fluids, parenteral nutrition fluids and ancillary items integral to the use of peritoneal dialysis.
955	ENTERAL FEEDING PRODUCTS A range of formulas and supplements for enteral and oral administration including ready to use and ready to hang formats, including enteral nutrition for home patients.

HEALTH & HYGIENE - Continued

No.	State Contract Name
956	<p>ELECTROMEDICAL EQUIPMENT</p> <p>This contract is arranged on behalf of the State Contracts Control Board by Health Support Services (HSS) and covers the supply of a range of electromedical devices and related accessories and consumables.</p> <p>Products in this category:</p> <ul style="list-style-type: none"> • Electromedical consumables • Oximetry Devices and Consumables • Thermometers and Related Consumables • Diagnostic Sets and Related Consumables • Blood Pressure Devices and Related Accessories • Patient Monitoring and Related Consumables • Defibrillators and Related Consumables • ECG Devices, Accessories and Consumables • Syringe Pumps and Consumables • Negative Pressure Wound Therapy and Related Consumables • Dopplers and Probes • Spirometers and Spirometry Consumables • Humidifier and Related Consumables • Nebuliser • Suction Pump and Related Consumables • Intermittent Pressure Devices and Consumables • Patient Warming Devices and Consumables • CPAP and BiLevel Ventilation Devices and Consumables • Capnography Device and Consumables
3004	<p>SINGLE USE STAPLERS, INSTRUMENTS AND ACCESSORIES</p> <p>Provides a range of endoscopic and non endoscopic staplers, endoscopic instruments and accessories exclusively for the use of the NSW public health system.</p>
3011	<p>SHARPS DISPOSAL SYSTEMS</p> <p>Range of sharps disposal systems, devices and accessories.</p>
0800066	<p>CLINICAL PROTECTIVE APPAREL</p> <p>Comprehensive range of medical & surgical disposable gloves, gowns, protective caps, shields, masks, overshoes and boots. Also covers surgical drapes and protective covers for medical equipment. Note: this contract is exclusively for the use of the NSW public health system.</p>
702193	<p>HEALTHY WORKFORCE PROGRAM</p> <p>The Healthy Workforce Program contract consists of a panel of approved suppliers who provide and/or assist in the development of comprehensive healthy workforce programs for NSW Government departments and agencies.</p>

INFORMATION TECHNOLOGY

No.	State Contract Name
2007A	<p>PERSONAL COMPUTERS AND NOTEBOOKS</p> <p>Well known computer brands are offered on this contract at significantly reduced prices. The range of products available under this contract include:</p> <ul style="list-style-type: none"> • Personal Computers • Notebook Computers • Thin Client Terminals • Ruggedised Notebook Computers • Tablet Computers • Personal Digital Assistants • Peripherals and Accessories (eg Monitors, Memory Sticks, security Cables, Server Racks etc)
2007B	<p>ASSOCIATED SERVICES FOR PERSONAL COMPUTERS</p> <p>The range of services available under this contract include:</p> <ul style="list-style-type: none"> • Installation • Loading of SOE • Loading of other software applications • Decommissioning • Disposal services • Out-of-warranty repairs
2007S	<p>SERVERS AND ASSOCIATED SERVICES</p> <p>This contract is for the supply of "low end" servers and associated services. The servers available to this contract are restricted to X86 rack and tower servers with 1, 2 or 4 socket motherboards with direct attached storage (DAS). All other servers, including X86 machines without DAS, intended for use in data centres and enterprise level applications are to be sourced through contract 2846 Storage, Server Platform and Virtualisation Technology.</p>
2020	<p>ICT SERVICES</p> <p>ICT Services Approved Supplier Panel makes it easier for eligible customers to engage with the ICT Sector to procure services covering over 30 service supply categories and 130 sub-supply categories. Supporting this contract is the ICT ePortal providing 7 easy to use steps to issue and award quotes across all service categories. In addition clients have visibility to vendor performance data across capability, customer satisfaction and price. With over 200 vendors, including significant small and medium business representation, this contract has significant depth of supplier experience and geographical coverage to meet client needs.</p>
2020A	<p>(2626) ENTERPRISE RESOURCE PLANNING - SYSTEMS IMPLEMENTATION AND MANAGED SERVICES - ORACLE /SAP/MINCOM</p> <p>This contract covers the provision for the sourcing of Service Providers for the selected ERP application software contracts. The services are for products provided by the following software vendors: SAP / Oracle / Mincom</p>
2020B	<p>INFORMATION ASSET MANAGEMENT SOFTWARE - IMPLEMENTATION AND MANAGED SERVICES</p> <p>This panel contract for the supply of System Implementation and Managed Services associated with Government Selected Application Systems (GSAS) for whole of Government. It relates to Information Asset Management Systems in the GSAS contract 2602 Information Asset Management Software.</p>

INFORMATION & TECHNOLOGY - Continued

No.	State Contract Name
2311	<p>MICROSOFT LARGE ACCOUNT RESELLERS (LARS) Whole of Government Contract 2311 is a panel of Microsoft Large Account Resellers (LARS) for the supply of Microsoft Software and limited product fulfilment services.</p>
2313	<p>COMMON USE SOFTWARE - NOVELL Access to the full range of Novell products at the specially negotiated prices shown in the price lists available online through the Contract Guide. Options include purchasing new licenses, upgrade from existing products, or upgrades from another manufacturer's equivalent product.</p>
2600	<p>GSAS: ENTERPRISE RESOURCE PLANNING SOFTWARE - ORACLE The range of products available under the contract within the Oracle ERP product suite covers the areas of Financial Management Solutions, Human Capital Management, Supply Chain Management, Asset Life Cycle Management and Intelligence Dashboards. The contract also provides for the purchase of Oracle products outside the ERP suite at improved discounts.</p>
2601	<p>GSAS: ENTERPRISE RESOURCE PLANNING SOFTWARE - SAP The range of products available under the contract within the SAP product suite covers the areas of Finance, Human Resources, Payroll, Supplier Relationship Management, Business Intelligence, Learning Management, Environmental Health and Safety, Customer Relationship Management, Governance Risk and Compliance, Real Estate, Treasury Management and master Data Management.</p>
2602	<p>GSAS: INFORMATION ASSET MANAGEMENT SYSTEMS (IAMS) SOFTWARE This is a contract for the supply of Information Asset Management Systems (IAMS) software applications associated with Government Selected Application Systems (GSAS) for NSW Government. Information Asset Management Systems are software applications that capture, manage and store physical and digital information (including records, documents, web content, business systems data, emails, images, audio, video and maps). This contract provides all clients with the tools to identify the most appropriate and cost effective solution that will meet their long term needs in the area of information asset management.</p>
2603	<p>GSAS: ENTERPRISE RESOURCE PLANNING SOFTWARE - MINCOM This contract provides eligible NSW Government Agencies with access to Mincom Licensed Software and associated services. Products are provided on an FTE license basis that delivers savings and benefits to NSW Government agencies.</p>
2846	<p>STORAGE, SERVER PLATFORMS & VIRTUALISATION TECHNOLOGIES Contract 2846 provides a variety of quality server, storage technology and related service solutions for data centric requirements.</p>



No.	State Contract Name
1006	<p>WORKPLACE SUPPLIES</p> <p>This new contract provides a comprehensive range of products in the following categories:</p> <ul style="list-style-type: none"> • General Office Supplies • Copy Paper • Toner & Inkjet Cartridges • Educational • Janitorial • Kitchen & Canteen • Environmentally Friendly Products • Office Furniture • Department of Education & Training (DET) Furniture
1011	<p>PRINT MANAGEMENT SERVICE PROVIDERS</p> <p>This contract provides independent print management and brokerage services. The scope of services include:</p> <ul style="list-style-type: none"> • Strategic print advisory and print management • In-house design (desktop publishing) • Job management and procurement • Digital asset management • Inventory management • Supplier relationship management • Consolidated invoicing and reporting
1012	<p>PRINT WAREHOUSING & DISTRIBUTION SERVICES</p> <p>This contract provides warehousing, storage, distribution, order and inventory management.</p>
2390	<p>IMAGING DEVICES AND DOCUMENT SOLUTIONS</p> <p>Provides a consolidated range of Imaging Devices and Document Solutions to meet all clients' copy/print requirements. The range of products/services available under the contract include:</p> <ul style="list-style-type: none"> • Category 1 - Photocopiers / Multifunctional Devices • Category 2 - Laser Printers • Category 3 - Inkjet Printers • Category 4 - Format Printers / Copiers • Category 5 - Scanners • Category 6 - Facsimiles • Category 7 - Consumables (provision of re-manufactured toner cartridges) <p>Note: This contract does not include any form of leasing or rental agreements of products and or associated services, it is for direct purchase only. For all product categories 1 to 6 and category 8, ownership of all equipment must remain with the client at all times with no exceptions.</p>



PROPERTY MANAGEMENT & MAINTENANCE

No.	State Contract Name
293	<p>SUPPLY AND DELIVERY OF FIRE EXTINGUISHERS AND ANCILLARY EQUIPMENT Provides the supply of fire extinguishers and ancillary equipment (fire blankets, hose reels, brackets and wall signs etc). Delivery is statewide free-into-store. The following products are available:</p> <ul style="list-style-type: none"> • Fire extinguishers • Fire blankets • Hose reels • Ancillary equipment, including indicators and directional signs.
409	<p>REMOVAL OF HOUSEHOLD EFFECTS Provides the removal and transportation of household effects for relocation of staff. Contract ensures that department funded moves are competitively quoted by an accredited removalist. Goods are fully insured and storage is available if required.</p>
1006	<p>WORKPLACE SUPPLIES New contract which will provide a comprehensive range of products in the following categories:</p> <ul style="list-style-type: none"> • General Office Supplies • Copy Paper • Toner & Inkjet Cartridges • Educational • Janitorial • Kitchen and Canteen • Environmentally Friendly Products • Office Furniture • Department of Education & Training (DET) Furniture
1982	<p>SUPPLY AND INSTALLATION OF RAIN WATER TANK SYSTEMS The Rain Water Tank Systems contract provides a range of rain water tank systems to assist agencies in the harvesting of rain water and achieving genuine environmentally sustainable solutions. Polyethylene and treated steel tanks of varying capacities are available. As the suitability of the type of capacity and tank may vary due to site location, customers are encouraged to initially consult with the service providers to determine the system that best suits their needs prior to requesting a quotation.</p>
2682	<p>SECURITY GUARD SERVICE AND PROFESSIONAL ADVISORY SERVICE Provides access to security guard services quickly and efficiently. The contract provides the following services:</p> <ul style="list-style-type: none"> • General Security Guards • Mobile Patrols (Vehicle Patrols) • Alarm Monitoring • Alarm Response
2921	<p>SUPPLY OF FIRE FIGHTING EQUIPMENT - LADDERS, HOSES AND GENERATORS Contract 2921, 2922 & 2923 (excluding Foam) will be consolidated into one State Contract (292c). Foam will form a new State Contract 292b</p>

PROPERTY MANAGEMENT & MAINTENANCE - Continued

No.	State Contract Name
2922	<p>SUPPLY OF FIRE FIGHTING EQUIPMENT - BA HAZMART ABSORBANT AGENTS, EQUIPMENT AND SERVICES</p> <p>Contract 2921, 2922 & 2923 (excluding foam) will be consolidated into one State Contract (292c). Foam will form a new State Contract 292b</p>
2923	<p>SUPPLY OF FIRE FIGHTING EQUIPMENT - FOAM, BUSHFIRE, RESCUE EQUIPMENT</p> <p>Contract 2921, 2922 & 2923 (excluding foam) will be consolidated into one State Contract (292c). Foam will form State Contract 292b</p>
9683	<p>THE SANITARY, NAPPY AND SHARPS WASTE DISPOSAL SERVICE</p> <p>The Sanitary, Nappy and Sharps Waste Disposal Service Contract provides safe, efficient and flexible supply chain solutions for the provision of waste related washroom disposal services. It provides for the hire, service and maintenance of sanitary, nappy and sharps waste disposal receptacles/containers throughout NSW.</p>
9698	<p>INTEGRATED WASTE MANAGEMENT</p> <p>This new State Contract has been developed to provide an integrated waste solution. Services include the provision of general waste management, recycling and secure document destruction. The contract aims to deliver saving efficiencies through the integration of services, reducing duplication of administration in the areas of purchasing, payment and vendor management.</p>
20125	<p>ASSET MAINTENANCE AND CLEANING</p> <p>The Government Asset Maintenance and Cleaning Contract provides cleaning and asset maintenance services across the state through 11 package regions and utilises five different contractors. This contract can be taken up as separate contracts or bundled together to provide maximum organisational and financial efficiency for your site.</p>
0702190	<p>MAINTENANCE OF FIRE EXTINGUISHING EQUIPMENT AND PROVISION OF PROFESSIONAL SERVICES</p> <p>This State Contract compliments State Contract 293 by providing maintenance and professional services in relation to fire extinguishers and ancillary equipment. Utilising this contract will ensure that your sites are compliant and meeting statutory requirements. This new maintenance contract also includes a provision for training and advice.</p>
801890	<p>SUPPLY AND INSTALLATION OF SOLAR POWER SYSTEMS</p> <p>The Solar Power Systems contract provides a range of 1 kW to 5 kW solar power generation systems to assist agencies to provide sustainable energy solutions. Because there are a variety of systems and configurations, customers should consult with the service providers to determine the system that best suits their needs and request quotations on an installation by installation basis.</p>
901769	<p>CASH IN TRANSIT</p> <p>The Cash in Transit (non-armoured) service offers competitive pre-negotiated rates with security service providers with state-wide coverage. The strict conditions of contract ensure that a high standard of service is delivered. Products in this category include:</p> <ul style="list-style-type: none"> • Cash in transit services (non-armoured) • Regular and safe cash collection and delivery • Counting and banking services • Complete insurance coverage



RECRUITMENT & PROFESSIONAL SERVICES

No.	State Contract Name
100	<p>TEMPORARY STAFF (CONTINGENT WORKFORCE)</p> <p>This contract amalgamates three long standing temporary recruitment contracts. Provides best price for best available talent from some of NSW's top recruitment agencies.</p> <p>Nine categories of personnel:</p> <ul style="list-style-type: none"> • Cat A - Administrative Personnel (eg clerical and office support positions) • Cat B - Finance Personnel (eg accounting and audit professional positions) • Cat C - Specialist Personnel eg communications, media, promotions and PR positions) • Cat D - Industrial Personnel (eg skilled trades, labourer) • Cat E - Professional Personnel (eg engineer) • Cat F - Technical Personnel (eg technical officer) • Cat G - ICT: Network and Equipment Personnel (PAYG and contractors) • Cat H - ICT: Management, Implementation and Support Personnel (PAYG and contractors) • Cat I - ICT: Applications, Databases and Systems Personnel (PAYG and contractors)
6036	<p>FLEXIBLE SALARY PACKAGING FOR NON-SES PUBLIC SECTOR EMPLOYEES</p> <p>Provides non-SES employees from Government departments, agencies and other authorised users of the SCCB contracts an opportunity to use approved contractors for the provision of Salary Packaging Administration Services.</p>
702055	<p>FINANCIAL ASSESSMENT SERVICES</p> <p>This contract enables agencies to produce a major risk mitigation strategy to manage the high financial risk involved when awarding a contract. Government agencies can use the financial assessment services in order to assess contractors for pre-qualification, pre-contract award and post-contract award monitoring for contracts relating to:</p> <ul style="list-style-type: none"> • Capital works • Facilities maintenance • Goods and services • Information communication and technology. <p>A financial assessment is a due diligence check that ensures that a contractor has the financial capacity to complete the work or supply the good or services without becoming insolvent or experiencing financial distress.</p>



No.	State Contract Name
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2360

GOVERNMENT TELECOMMUNICATIONS AGREEMENTS (GTAs)

Provides panels of suppliers for telecommunications products and services.

GTA CATEGORY 1A - DATA SERVICES & HIGH SPEED INTERNET SERVICES

- IP based data services
- Data-link layer services (layer 2 services)
- SOHO broadband internet services
- Specialised data services
- High Speed internet services

GTA CATEGORY 2 - services previously available under GTA Category 2 are now available under GTA Category 1A

GTA CATEGORY 3 - Fixed Voice Services include:

- PSTN exchange lines and associated voice calls
- ISDN lines (used primarily for voice calls) and associated voice calls
- Point to point tie lines (non switched voice services)
- Inbound 1800, 1300 and 13 services
- Indial facilities
- Exchange based voicemail
- Conference calls (self service only for 4 or more parties)
- Number redirection
- Calling number display (CND/CLI)
- Malicious call trace
- PSTN hunt groups
- Call barring
- Distinctive ring tones
- Analogue handsets (handsets can also be purchased outside of this Panel)

GTA CATEGORY 4 - Mobile, Satellite and Paging

Products and Services include:

PART 1 - Provision of Mobile Services (Fixed Price)

- Provision of network access/SIM
- Carriage of voice and limited data traffic
- Charging system based on the specified call types

PART 2 - PROVISION OF HARDWARE

- Mobile handsets and carkits
- Satellite handsets
- Paging handsets
- Blackberries

Agencies can negotiate the price of handsets directly with the Supplier.

TELECOMMUNICATIONS - Continued

No.	State Contract Name
2360 Continued	<p>GTA CATEGORY 5: TELECOMMUNICATION EQUIPMENT AND SERVICES</p> <ul style="list-style-type: none"> • Telephony systems and associated systems and services (including IP systems) • Voice and / or video mail and unified messaging systems • Network systems and services (eg voice, LAN/WAN etc) • Call accounting (TIMS) • Contact centre systems and associated systems and services • Interactive voice response systems (IVRs) • After market products (including handsets, audio conference phones, headsets, circuit cards etc) • Music and messaging on hold systems and services • Voice recording systems • Audio conference systems and services • Video conferencing systems and services • Consolidated telecommunications inventory and cost management (including carrier billing analysis tools) • Managed telecommunications services • Private paging and public address systems • Broadcast messaging systems • System commissioning, decommissioning and professional services • System maintenance (single and multi-vendor) • New telecommunication technologies.
2573	<p>TWO WAY RADIOS, (MOBILE AND FIXED), ASSOCIATED ANTENNAS, EQUIPMENT AND SERVICES</p> <p>Provides mobile, portable hand held, air to ground and transportable radio equipment. Rechargeable solar and dry cell batteries. Battery chargers and conditioners, base-station mobile radio equipment, installation repair and servicing of radio and antenna equipment. Global Positioning Systems (GPS) equipment and interface mobile systems, mobile data and interfacing equipment, radio antennas including mobile and portable, electronic and electrical certification services, microwave antennas, coaxial cable and connectors, lightning and EMP protection, antenna towers and masts equipment shelters.</p>



No.	State Contract Name
QP681	<p>RENTAL OF MOTOR VEHICLES New low daily rates from less than \$40 plus GST. Australia-wide standing offer for the Rental of Motor Vehicles. Rental of passenger cars and commercial vehicles in metropolitan/country/remote areas for 1-2 days; 3-6 days; 7-13 days; 14-27 days and 28 days plus. Contract can also be used Australia-wide and overseas.</p>
1008	<p>TRAVEL MANAGEMENT SERVICES Carlson Wagonlit Australia Pty Ltd is the NSW Government's Travel Management Company. Carlson Wagonlit offers a range of travel booking services for air, rail, car hire and accommodation.</p>
1009	<p>VIRTUAL TRAVEL CARD PAYMENT FACILITY The Virtual Travel Card Payment Facility contract provides for the payment of air travel. American Express Australia Ltd has been appointed as the NSW Government's Virtual Travel Card provider.</p>

UTILITIES

No.	State Contract Name
349	<p>LIQUEFIED PETROLEUM GAS (NON-AUTOMOTIVE) Provides prices in cents per litre for bulk and cylinder LPG by supply region as well as prices for rental of empty LPG vessels. Sizes are 9kg, 15kg, 18kg, 45kg, 200kg, 500kg, 1,000kg, 1,750kg, 2,700kg and 3,300kg.</p>
776	<p>RETAIL SUPPLY OF ELECTRICITY, SMALL SITES Provides electricity supply for small sites where site consumption is less than 160,000 kWh per annum. AGL is the sole contractor and the contract provides agencies the opportunity of utilising conventional and/or green power.</p>
777	<p>RETAIL SUPPLY OF ELECTRICITY, STREET LIGHTS AND TRAFFIC SIGNALS (LARGE SITES) Provides electricity supply for large sites (site consumption exceeding 160,000 kWh p.a.), Streetlighting and Traffic Signals. EnergyAustralia is the sole contractor under this contract for sites that come under the EnergyAustralia, Country Energy and Integral Energy Network area. The contract provides organisations with the opportunity to utilise conventional and/or green power.</p>
777A	<p>SUPPLY OF ELECTRICITY - LARGE SITES FOR NON-GOVERNMENT CUSTOMERS Provides electricity supply for large sites (site consumption exceeding 160,000 kWh p.a.), Streetlighting and Traffic Signals. EnergyAustralia is the sole contractor under this contract for sites that come under the EnergyAustralia, Country Energy and Integral Energy Network area. The contract provides organisations with the opportunity to utilise conventional and/or green power.</p>
778	<p>RETAIL SUPPLY OF ELECTRICITY METERING AND METERING DATA AGENCY SERVICES (LARGE SITES) Large sites with electricity consumption exceeding 160MWh pa are able to use Contract 778 for the provision, installation, servicing, maintenance and inspection of electricity metering equipment. The contract also provides for meter reading, data validation and data forwarding to the retailer. Contract 778 also provides the option for customers to access detailed energy data using Testing & Certification Australia (TCA's) on-line feature Web Graphs at a nominal cost. By providing internet access to consumption data, Web Graphs can provide detailed reporting on areas such as electricity consumption, CO2 emissions and power quality.</p>
4000	<p>RETAIL SUPPLY OF NATURAL GAS (< 10TJ p.a) Provides natural gas supply to both 'tariff' and 'contract' customer sites. AGL Retail Energy Limited is the sole supplier under this contract for tariff sites and Country Energy is the contractor on the panel for contract sites. In accordance with the industry definition, a 'Tariff' site is one which consumes less than 10 Terrajoules (TJ) per annum or an energy spend of approximately less than \$130,000 per annum whilst a 'contract' site is categorised as consuming above 10 TJ per annum.</p>
1890	<p>SUPPLY AND INSTALLATION OF SOLAR POWER SYSTEMS The Solar Power Systems contract provides a range of 1 kW to 5 kW solar power generation systems to assist agencies to provide sustainable energy solutions. Because there are a variety of systems and configurations, customers should consult with the service providers to determine the system that best suits their needs and request quotations on an installation by installation basis.</p>

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