

Quarterly Report on the Code of Practice on Employment and Outwork Obligations for Textile Clothing and Footwear Suppliers

Report for Quarter _____ to _____

Agency/Department * _____

* Indicate all agencies/departments covered under this report

1. List all contracts for textile, clothing or footwear let by the Principal during this quarter.

Contract Title	Period or One off (if period specify period)	Contractors(s)	Evidence of compliance with code provided by tenderer* (yes/no)	Use of outworkers (yes/no)

* refer to Statutory Declaration A (see Implementation Guidelines on employment and outwork obligations for textile clothing and footwear suppliers)

2. Has evidence of continued compliance been provided by Contractor(s) to the Principal regarding contract work and the employment of outworkers, if applicable, during this quarter?

Contract Title	Contractor(s)	Evidence provided by contractor (yes/no)*

* refer to Statutory Declaration B (see Implementation Guidelines on employment and outwork obligations for textile clothing and footwear suppliers)

3. Has there been any unsatisfactory performance demonstrated by contactor(s) during this quarter?

Contract Title	Contractor(s)	Description of unsatisfactory performance	Action taken

4. Have any disputes, disagreements or breaches of the code been reported during this quarter?

Contract Title	Contractor(s)	Description of dispute, disagreement or breaches of code	Action taken

Returns are due by end of the month following each quarter. (ie 30 April for Jan – Mar quarter)

Returns are to submitted to:

Procurement Monitoring
Department of Commerce
Level 23, McKell Building
2-24 Rawson Place
Sydney NSW 2000

Fax 02 9372 8822
Email gpshep@commerce.nsw.gov.au