



Procurement Planning

The Planning phase includes the following procurement process steps:

- **Service Demand Identification**
- **Service Delivery Options**
- **Justification of Proposed Option**
- **Project Definition**

The description of the construction procurement processes is available on the [NSW Treasury website](#).

Procurement Framework Instruments

NSW Government agencies are required to use the following instruments that support the procurement planning processes.

Service Demand Identification

- [NSW Government Strategic Management Framework](#)
- [Total Asset Management planning](#)
- [Demand Management Guideline](#)

Service Delivery Options

- [Demand Management Guideline](#)
- [Guidelines for Collaboration and Integrated Services](#) (Also refer to [Premier's Circular PC99-31](#))
- [Value Management Guideline](#)

Justification of the Proposed Options

- [Agency Accreditation Scheme for Construction Projects](#)
- [Project Profile Assessment Tool](#)
- [Capital Works >\\$1 million Flow Diagram](#) (Illustrates the interaction of the accreditation scheme, Gateway business case review, budget approval, and project reporting requirements throughout the project planning and delivery phases).
- [Guidelines for Economic Appraisal](#)
- [Economic Appraisal Principles and Procedures Simplified](#)
- [Value Management Guideline](#)
- [Life Cycle Costing Guideline](#)
- [Sustainable Development Guideline](#)
- [Environmental Performance Guide for Buildings](#) (refer to [Premier's Memo No. 2003-2](#))
- [Government Energy Management Policy](#) (refer to [Premier's Memo No. PM98-35](#))



- [Heritage Asset Management Guideline](#)
- [Risk Management Guideline](#)
- [Asset Strategy](#)
- State Infrastructure Strategic Plan (refer to [Premier's Memo 2001-18](#))
- Strategic Review [Gateway Review Process](#)

Project Definition

- [Agency Accreditation Scheme for Construction Projects](#)
- [Aboriginal Participation in Construction Guidelines \(link to NSWP Website\)](#)
- [Economic Development Guidelines \(link to NSWP Website\)](#)
- [Risk Management Guideline](#)
- Approval of the Budget Committee of Cabinet (BCC) - (refer to [Premier's Memo 97-25: Budget Committee - Capital Works Bids](#)). Submission to include:
 - Technical Feasibility Study (the report to be prepared for each proposal)
 - **NSW Government Guidelines for Economic Appraisal**
 - **Economic Appraisal Principles and Procedures Simplified**
 - [Value Management Study](#) (for projects of value \$5 million and over)
 - [Risk Management Plan](#)
 - **Guidelines for Financial Appraisal**
- Business Case Guidelines (the document provides information on developing proposals for approval of Budget Committee of Cabinet) refer to [Premier's Circular 2000-79](#)
- [Treasury Appraisal/Monitoring for Construction Projects](#)
- ICAC Advice on Major Development Proposals (refer to [Premier's Memo 2005-07](#))
- [Contracting for Services: The Probity Perspective](#)
- [Direct Negotiations - Guidelines for Managing Risks in Direct Negotiations](#)
- Business Case Review (refer to the [Gateway Review Process](#))

Contact details

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